

STATEMENT OF WORK (SOW)

Contract Number:	(completed by the CO at time of award)
Task Order Number:	(completed by the CO at time of award if a TO)
IFCAP Tracking Number:	
Follow-on to Contract and Task Order Number:	

1. Contracting Officer's Representative (COR).

Name:	
Section:	PHARMACY, INPATIENT WLA -GLA
Address:	11301 WILSHIRE BLVD, 500-0204, Los Angeles, CA 90072
Phone Number:	
Fax Number:	
E-Mail Address:	

2. Contract Title. *Service and Preventative maintenance for Omnicell Pharmacy Central Carousel*

3. Background.

Omnicell Pharmacy Carousel, contractor must order, stores, and manages the dispensing of medication to all inpatient Omnicell units, wards, and clinics for GLA. For this system to run properly, with no limited down time, service and general preventative maintenance is required. Biomed Services at GLA do not have the ability, time or expertise to properly maintain and repair the carousel unit, so a contract is required to provide this service. Also, without a service agreement, charges would be prohibitive for onsite visits to repair and maintain units, which are vital to the care of inpatients at WLA VAMC.

4. Scope.

This Service Contract for the Omnicell Pharmacy Central Carousel units (1 and 2) at WLA inpatient pharmacy Building 500, Room 0204. model 00-0363, Serial # CFW060 and CFWxxxx.

5. Specific Tasks.

The contractor will provide all repair and maintenance service for the Omnicell Pharmacy Central Unit 24/7 coverage 365 days per year, with 4 schedule preventive maintenance calls, unlimited phone support, unlimited parts and labor, and unlimited emergency calls. All travel and expense costs are covered. The carousel units 1 and 2 are located in Bldg. 500, Rm 0204, Pharmacy- WLA VA.

The Contractor will assure that the carousel units are maintained in a state of continuous operation so as to limit any down time that would adversely affect patient care. Outcome will be measured by any carousel down time noted by pharmacy management, with adherence to all scheduled maintenance, plus same day equipment service to keep units functional for medication distribution in the inpatient pharmacy setting.

Deliverables: Repair Service Detailed Report
Quarterly Preventative Maintenance Status Report

Deliverables:

6. Performance Monitoring

The Pharmacy COR will monitor performance and certify that the PM and Repair Service was done on the carousel unit, with routine inspections done monthly to assure all aspects of the Pharmacy Central carousel are performing as intended.

7. Security Requirements

There are no VA security vulnerabilities in the repair and maintenance of the carousel equipment covered in this contract.

8. Government-Furnished Equipment (GFE)/Government-Furnished Information (GFI).

Equipment covered by said service contract is owned by the Government, Model 00-0363, Serial # CFW050 and CFWxxxx. There is no additional Government equipment used by the Contractor in the repair and service of GFE Carousel equipment. VA Pharmacy will provide access to vendor at a mutually agreed on time to provide said services and repairs as required.

9. Other Pertinent Information or Special Considerations.

Contractor must have demonstrated the expertise to work on the specialized SembCorp White Carousel Equipment, so as not void out any warranty or do damage to unit during the repair and servicing.

a. Identification of Possible Follow-on Work.

Upgrading is required by to replace the current internal hardware of the units, as parts are no longer available for the current carousel unit as is.

b. Identification of Potential Conflicts of Interest (COI).

c. Identification of Non-Disclosure Requirements.

Contractors must execute non-disclosure agreements when they work with sensitive and/or proprietary information.

There is no sensitive or proprietary information to which the contractor will have access during contract performance.

d. Packaging, Packing and Shipping Instructions.

Contractor must have the sufficient parts and equipment for these highly specialized units.

e. Inspection and Acceptance Criteria.

The Pharmacy Service COR is responsible for certifying that the work done under the contract is performed to time and standard. The COR is also responsible to assure the inspection and acceptance of products provided incidental to services.

10. Risk Control

The only risk to patient safety would be if the carousel unit failed, so that the medication would not be available for patient care. Therefore, it is a requirement that the contractor has demonstrated the expertise and track record for work on this highly specialized equipment. No infection control issues.

11. Place of Performance.

The servicing and repair of the Omnicell carousel units will be done on site at WLA VAMC Pharmacy, Building 500, Room 0204.

12. Period of Performance.

10-1-15-9-30-16

13. Delivery Schedule.

SOW Task#	Deliverable Title	Format	Number	Calendar Days After CO Start
1	Quarterly Preventative Maintenance	Pre Scheduled with COR/PHARMACY SVC	Standard Distribution*	April, July, Oct, Jan
2	Quarterly Status Report	Contractor-Determined Format	2 Copies to COR; Letter Only to CO	Quarterly
3	Repair Report	Contractor-Determined Format	2 Copies to COR	As required each time